



DONNA

INDEPENDENT SCHOOL DISTRICT

Donna North High School Auditorium Request Form

Please fill out the D.N.H.S. Auditorium request below. Reservations must be made at least two weeks prior to the event date. Phone requests will not be accepted. Call the Donna North Fine Arts Department at 956-461-7650 if you have any questions.

Primary Contact	
Organization/Department	
Name/Purpose of Event	
Event Date(s)	
Event Start/Finish Time	

Please select all items that will be needed for the event.

Podium ☐

Computer ☐

Projector/Screen ☐

Audio ☐

Microphone ☐

Standard Lighting ☐

Concert Lighting ☐

Tables ☐

Chairs ☐

Other ☐

Special Requests

Requestor's Signature

**E-mail the completed form to adrianrobledo@donnaisd.net*

***** **FOR OFFICE USE ONLY** *****

APPROVED ☐ DENIED ☐ REASON

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Fine Arts Coordinator Signature

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Date

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